

Grace Elsner

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EDUCATION

Creighton University

Omaha, NE

Bachelor of Business Administration in Finance and Marketing

Dec. 2023

- **GPA:** 3.83 / 4.00
- **Honors:** Magna Cum Laude, Dean's Fellows Program, Dean's Honor Roll, Dean's Honor Roll for Social Responsibility

EXPERIENCE

Protiviti

Atlanta, GA

Internal Audit and Financial Advisory Consultant

July 2024 – Present

- Leveraged AuditBoard to increase efficiencies within unique business units
- Constructed in-depth process flows to identify control gaps and opportunities for growth
- Organized and led meetings with management, external auditors, and key stakeholders

Internal Audit and Financial Advisory Intern

Jun. 2023 – Sept. 2023

- Collaborated with employees, decision-makers, and external auditors to execute quality reports for clients
- Instituted over 60 unique preliminary control tests on multiple projects to create measurable analytics and reports

Franchise Insider

Saint Louis, MO

Lead Support Specialist

Jan. 2024 – June 2024

- Vigilantly monitored the expansion of the pipeline comprising 100+ leads and clients weekly, ensuring precise tracking and strategic follow-up.
- Engaged proactively with clientele, leveraging the power of LinkedIn, email, and phone communications to foster meaningful connections and drive business outcomes

Creighton University Admissions

Omaha, NE

Bluejay Guide

Nov. 2020 – Dec. 2023

- Provided campus tours to groups of up to 35 prospective students while utilizing persuasion, sales, and marketing skills
- Advised and directed families and students on important admissions, finance, and culture topics

Marsh McLennan Agency

Saint Louis, MO

Agency Administrator

Aug. 2022 – Dec. 2022

- Assisted in Quarter 4 renewals for the Employee, Health, and Benefits department with an emphasis in customer satisfaction and strong attention to detail for presentations, reports, and files

Rotational Intern

May 2022 – Aug. 2022

- Contributed to data entry, analysis, and future onboarding assistance while completing three summer-long projects for the following departments: Employee Health and Benefits, Business Insurance, Private Client Services, and Retirement

Grace Elsner Babysitting

Saint Louis, MO

Founder and CEO

Aug. 2011 – Dec. 2021

- Over ten years, reached five-figures of revenue per year for the firm while balancing staffing objectives
- Surpassed expectations of roles for over fifty families in the Saint Louis area, equating to over 150 children
- Retained, interacted, and communicated with parents about logistics, finances, behavior, and development milestones

Hurrdat Media

Omaha, NE

Podcast and Content Intern

Aug. 2021 – Dec. 2021

- Communicated directly with podcast talent on five projects to curate episode-specific content on social platforms
- Assisted in SEO and SEM advertisements for podcasts to target reach towards distinctive demographics

LEADERSHIP & PROFESSIONAL DEVELOPMENT

Alpha Kappa Psi – Delta Pi Chapter

Omaha, NE

Chapter Advisor (past: President, Executive VP, Pledge Educator, Recruitment)

Sep. 2020 – Present

- Mentored the Delta Sigma chapter on retention, debt management, and servant leadership
- Spearheaded the curation of events, budgets, content, and integrity with six other executive members
- Managed a chapter of over one hundred brothers through evaluations, focus groups, and correspondence

Pi Beta Phi – Nebraska Gamma Chapter

Omaha, NE

Alumnae Member

Jan. 2021 – Dec. 2023

- Fostered a diverse culture of integrity, honor, respect, and intellectual growth while maintaining high academic standing

PROGRAM USAGE & INTERESTS

Programs: Skilled in use of AuditBoard, Visio, Canva, DataSnipper

Interests: Sarbanes-Oxley Act, DE&I, strategy, event planning, St. Louis sports, Creighton basketball, marketing, cooking